

Kavikulaguru Kalidas Sanskrit Vishwavidyalaya, Ramtek, Dist. Nagpur
Rules and Regulations regarding admission for M.Phil., Ph.D. courses based on
University Grants Commission (Minimum Standards and Procedure for Award of
M.Phil./Ph.D. Degrees) Regulations, 2016

1. Eligibility criteria for admission to the M.Phil programme :

- 1.1 Candidates for admission to the M.Phil programme shall have a Master's degree in the concerned specialization or a professional degree in the concerned specialization declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards or educational institutions.
- 1.2 A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC/NT (non-creamy layer/Differently abled and other categories) of candidates as per the decision of the Commission from time to time, or for those who had obtained the Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace marks.

2. Eligibility criteria for admission to Ph.D. programme :

Subject to the conditions stipulated in these Regulations, the following persons are eligible to seek admission to the Ph.D. programme :

- 2.1 Master's Degree holders satisfying the criteria stipulated under Clause 1 above, and or
- 2.2 Candidates who have successfully completed the M.Phil. degree with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) shall be eligible for admission to the Ph.D. degree in the same faculty and specialization. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC/NT (non-creamy layer/differently abled and other categories of candidates) as per the decision of the Commission from time to time.
- 2.3 Candidates possessing a Degree considered equivalent to M.Phil Degree of an Indian Institution from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or

assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. programme.

3. Duration of the Programme :

- 3.1 M.Phil programme shall be for a duration of three (3) consecutive semesters i.e. one and half year.
- 3.2 Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of five years.
- 3.3 Extension beyond the above limits will be governed by the relevant clauses as stipulated in the Statute/Ordinance of the individual Institution concerned.
- 3.4 The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of one year for M.Phil and two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of M.Phil/Ph.D. for up to 240 days.

4. Procedure for admission :

- 4.1 University and Institution shall admit M.Phil/Ph.D. students through an Entrance Test conducted at the level of Individual University. The University will exempt those students from Ph.D. Entrance Test who qualify UGC-NET (including JRF/UGC-CSIR NET (including JRF/SLET/GATE/teacher fellowship holder or have passed M.Phil programme or submitted the M.Phil. thesis but viva-voce is pending. Similar approach will be adopted in respect of Entrance Test for M.Phil programme.

The students with Ph.D. qualification in any discipline shall be exempted from Ph.D. Entrance Test for obtaining admission to Ph.D. course in another specialization in which he/she has Master's Degree as specified in clause two (2) above.

- 4.2 Higher Educational Institutions (HEIs) referred to in sub-clause 1.2 above and Colleges under them which are allowed to conduct M.Phil and/or Ph.D. programmes, will :
 - 4.2.1 decide on an annual basis through their academic bodies a predetermined and manageable number of M.Phil. and/or Ph.D. scholars to be admitted depending on the number of available Research Supervisors and other academic and physical facilities available, keeping in mind the norms regarding the scholar-teacher ratio (as indicated in Para 5.5), laboratory, library and such other facilities:
 - 4.2.2 notify well in advance on the institutional website and through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in the regional language, the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s) where entrance test(s) shall be conducted

and all other relevant information for the benefit of the candidates:

- 4.2.3 Adhere to the National/State-level reservation policy, as applicable.
- 4.3 The admission will be based on the criteria notified by the Institution, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.
- 4.4 HEIs will admit candidates by a two stage process:
 - 4.4.1 Through an Entrance Test with qualifying marks as 50%. The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% of subject of specialization. The Entrance Test shall be conducted at the Centre(s) notified in advance (changes of Centres, if any, also to be notified well in advance) at the level of the individual HEI and
 - 4.4.2 Through an interview/viva-voce, to be organized by the HEI as and where the candidates are required to discuss their research interest/area through a presentation before a duly constituted Department Research Committee.
- 4.5 The interview/viva voce shall also consider the following aspects, viz. whether:
 - 4.5.1 the candidate possesses the competence for the proposed research:
 - 4.5.2 the research work can be suitably undertaken at the Institution/College:
 - 4.5.3 the proposed area of research can contribute to new/additional knowledge.
- 4.6 For the purpose of the Merit List for admission to Ph.D. 50% weightage will be given for PET/ Post Graduate score in the concerned specialization (whichever may be higher will be considered)and 50% weightage shall be given for viva-voce score as mentioned in clause 4.5. For securing the admission Ph.D. course the student must secure minimum 55% marks in the viva-voce examination. A relaxation of 5% of marks in viva-voce examination from 55% to 50%, will be allowed for those belonging to SC/ST/OBC/NT (non-creamy layer/Differently abled and other categories) of candidates as per the decision of the Commission from time to time
 - 4.6.1 Seniority in age of applicant students will be considered as preference while preparing the merit list of students faculty/specialization.
- 4.7 The University will maintain the list of all the M.Phil/Ph.D. registered students on its website on year-wise basis. The list will include the name of the registered candidate, topic of his/her research, name of his/her supervisor/co-supervisor and date of enrolment/registration.

5. Allocation of Research Supervisor : Eligibility criteria to be a Research Supervisor, Number of M.Phil/Ph.D. scholars permissible per Supervisor, etc., will be as follows :

5.1 Any regular Professor of the University/Institution Deemed to be a University/College with at least five research publications in referred journals and any regular Associate/Assistant Professor of the University/Institution deemed to be a University/College with a Ph.D. Degree and at least two research publications in referred journals may be recognized as Research Supervisor.

5.2 Only a full time regular teacher of the concerned University/Institution Deemed to be a University/College can act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee.

5.3 The allocation of Research Supervisor for a selected research scholar will be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/viva voce.

5.4 In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/Faculty/college/Institution on such terms and conditions as may be specified and agreed upon by the concerned Institutions/Colleges.

5.5 A Research Supervisor/Co-Supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil and Eight (8) Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of two (2) M.Phil and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. students.

Designation	Maximum M.Phil	Maximum Ph.D.
Professor	3	8
Associate Professor	2	6
Assistant Professor	1	4

5.6 In case of relocation of an M.Phil/Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.

6. Course Work : Credit Requirements, number, duration, syllabus, minimum standards for completion, etc.

- 6.1 The credit assigned to the M.Phil. or Ph.D. course work will be a minimum of 08 credits and a maximum of 16 credits.
- 6.2 The course work will be treated as prerequisite for M.Phil/Ph.D. preparation. A minimum of four credits will be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, Computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses parparing the students for M.Phil/Ph.D. degree.
- 6.3 All courses prescribed for M.Phil and Ph.D. course work will be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the authorized academic bodies.
- 6.4 The Department where the scholar pursues his/her research will prescribe the course(s) to him/her based on the recommendations of the Research Advisory Committee, as stipulated under sub-Clause 7.1 below, of the research scholar.
- 6.5 All candidates admitted to the M.Phil. and Ph.D. programmes shall be required to complete the course work prescribed by the Department during the initial one or two semesters.
- 6.6 Candidates already holding M.Phil degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil./Ph.D. and have been admitted to the Ph.D. course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.
- 6.7 Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department and the final grades shall be communicated to the Institution/ College.
- 6.8 A M.Phil./Ph.D. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale for an equivalent grade/ CGPA in a point scale wherever grading system is followed in the course work in order to be eligible to continue in the programme and submit the dissertation/thesis.

7. Research Advisory Committee and its functions :

- 7.1 There shall be a Research Advisory Committee, or an equivalent body for similar purpose as defined in the Statutes/Ordinances of the Institution concerned, for each M.Phil. and Ph.D. scholar. The Research Supervisor of the scholar shall be the Convener of this Committee. This Committee shall have the following responsibilities :

- 7.1.1 To review the research proposed and to finalize the topic of research:

7.1.2 To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.

7.1.3 To periodically review and assist in the progress of the research work of the research scholar.

7.2 A research scholar will appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports will be submitted by the Research Advisory Committee to the Institution/College with a copy to the research scholar.

7.3 In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Institution/College with specific reasons for cancellation of the registration of the research scholar.

8. Treatment of Ph.D./M.Phil. through Distance Mode/Part-time.

8.1 The University will not conduct Ph.D./M.Phil. Programmes through distance education mode.

8.2 Part-time Ph.D. will be allowed provided all the conditions mentioned in the UGC Ph.D. Regulations- 2016 are met.